



ECF Flier

December 1999

Avoid Dates for 341 Meetings

In the past, whenever an attorney has had any "avoid dates" for their 341 meetings, we asked that you call in to the clerk's office and note your request over the phone. We have developed a "new and improved" way of handling such requests.

Attorneys may now simply attach a letter to their voluntary petition filing (using the "Attachments to this filing" function) stating any avoid dates for 341 meetings. To do this, create the letter in your standard word processing format, convert & save the document to a .pdf file. Once you are ready to file your petition, the screen in which ECF asks you to attach your petition file to the docket event, it also allows the user to attach any other documents/attachments to this filing. At this screen, select "yes" and then proceed to the next screen to attach the letter to the petition. Use the drop down box to label the attachment "341 Avoid Dates".

This will alert the clerk's office of your avoid dates prior to the receipting of your petition.

Alexandria ECF Training

Beginning in January, all ECF Training for attorneys will take place in the USBC training room located on the first floor of the Martin V. B. Bostetter Courthouse.

New Mini-Release

On December 14, 1999, a new mini-release of ECF was installed on our live and test databases. This release is Y2K compliant, fixes the case opening problems reported in the previous newsletter, no longer fails when a creditor matrix with non-ASCII characters is uploaded, allows users to access "Query" directly from the main menu, and a few other "niceties" here and there.

The next scheduled release will be in March 2000. This release will be the official Version 1 that will go out to at least eight additional bankruptcy courts in the nation.

Reminder to Trustees

Panel Trustees:

Effective January 1, 2000, the Clerk's Office no longer will be providing the panel trustees with copies of petitions, schedules, and lists in ECF cases. (This practice was discontinued in the Newport News Division on September 20, 1999.

Standing Chapter 13 Trustees:

Effective January 1, 2000, the use of shadow Chapter 13 case files will be discontinued districtwide. Paper files only will be maintained by the Clerk's Office in Chapter 11 cases, Chapter 7 asset cases and adversary proceedings after December 31, 1999.

November 1999 ECF Statistics

	Bankruptcy Adversary	
Alexandria	108	2
Norfolk	137	2
Richmond	63	1
Newport News	246	3
District Total	554	8
Total ECF Cases filed in 1998		421
Total ECF Cases filed in 1999 (through November 1999)		2960

ECF Information and Helpful Numbers:

ECF Help Desk: 1-888-271-8610

Questions? E-Mail us at the following
address:
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Contacts for Attorney Training:

Alexandria -
Evelyn Flowers (703) 258-1225
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Pat Woodhouse (757) 222-7575
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Attorney Training: November 1999

Alexandria 6 Richmond 0



Norfolk/Newport News 6

Total Number of Attorneys Trained - 242